SANRAL
SOUTH AFRICAN NATIONAL ROADS AGENCY SOC LTD
Reg.No.1998/009584/30
BUILDING SOUTH AFRICA
THROUGH BETTER ROADS

South African Road Design System

SARDS Registration Document

September 2019

Publication Details

Documentation Details

This document was developed for the South African National Road Agency (SANRAL). For content revisions, questions, or comments, contact the writer at itisissues@nra.co.za .

Copyright

© South African National Roads Agency SOC Limited 2019. All rights reserved. Copyright of material presented in this user manual is owned by SANRAL. Unless otherwise stated, the reproduction, publication, performance, communication or adaptation of the material presented in this manual is permitted, provided that SANRAL is acknowledged as the copyright owner. Also, that the material is not modified or used in a manner prejudicial to the purposes and/or reputations of SANRAL, there are no specific overriding copyright conditions relating to the material, and no charge, claim or encumbrance is made upon any recipient of the material.

Revision History

Revision	Description of Change	Author	Effective Date
0	Initial Release	S Baoliki/ B Baloyi	August 2019

Disclaimer

This document is provided for informational purposes only and SANRAL does not warrant, guarantee or make any representations regarding the currency, accuracy, correctness, reliability, usability or any other aspect of the information presented in this document, nor of the material provided by others. The entire risk of the use or the result of the use of this document remains with the user. Information in this document is subject to change without prior notice.

Technical Support

For technical support please send an email to ITIS Support at itisissues@nra.co.za. The email needs to contain a short description of the problem in the Subject field. Please note that emails without a subject will be rejected. In the body of the email please describe your problem and provide your contact details.

Table of Contents

Contents

1. Terms and Abbreviations 4
2. Introduction 4
3. Purpose of this document 4
4. Software Overview 4
5. Software Download 5
6. Registration Process 6
7. Approved Licence Number 7
8. Register Login Window 8
9. Registered User Login Window 9
10. Software Update 10
11. Registered User Login Window (For updated Version) 13

Copyright © 2019 South African National Roads Agency SOC Limited

1. Terms and Abbreviations

Abbreviation	Definition
SARDS	The South African Road Design System
ITIS	Integrated Traffic Information System

2. Introduction

Welcome to SARDS Desktop - User Registration. This is a Manual Document that contains information about the basic registration of the SARDS Desktop software.

3. Purpose of this document

The purpose of this document is to guide the user on the installation, system requirements and prerequisites of the software.

4. Software Overview

This User Manual discusses basic concepts behind the SARDS Desktop software, such as how to Register a New User and the process of Logging in into the software.

Copyright © 2019 South African National Roads Agency SOC Limited

5. Software Download

Log onto ITIS Portal Website, http://itis.nra.co.za/portal/Default/Index) using User Credential`s and navigate to:

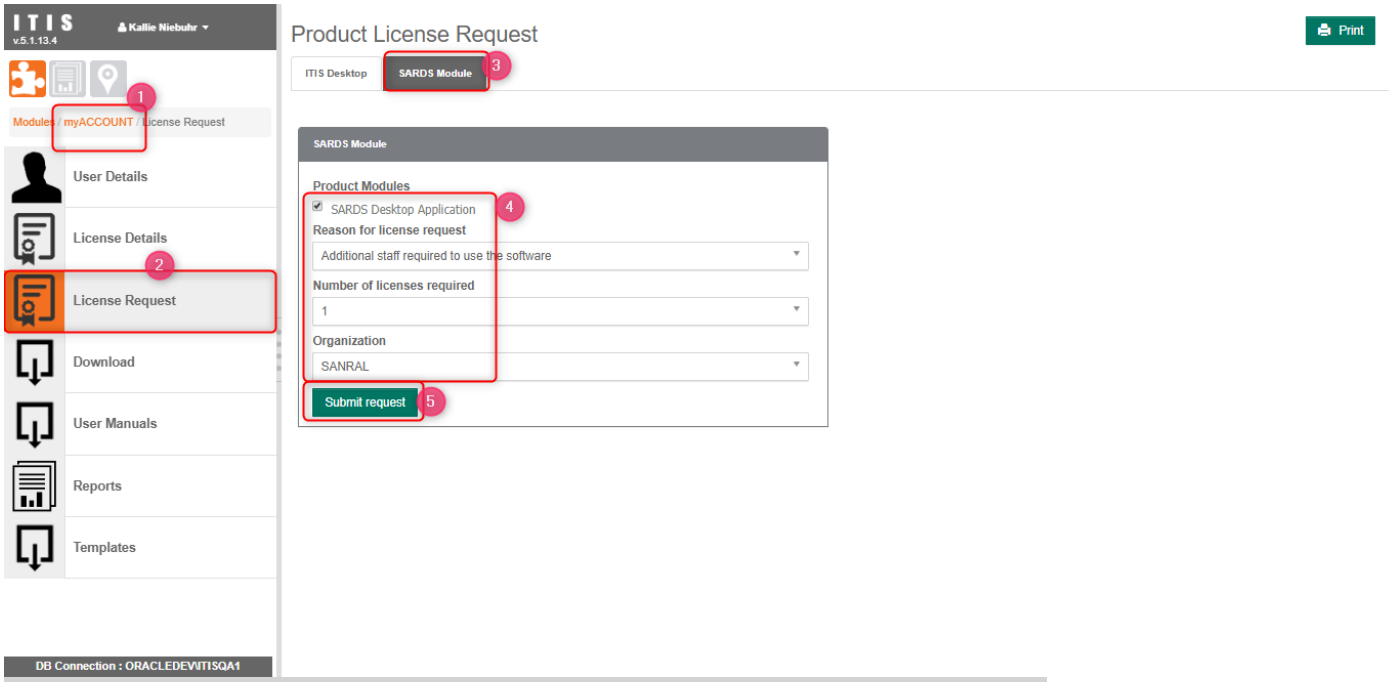
i. Click on **My Account** sub menu>
ii. Click on **Download** sub-menu on the left side>
iii. Click on **SARDS Module** Tab on the top right>
iv. Select **Full Install**: SARDS Prerequisites file on the bottom left for first-time installer Download>
v. Click on **Setup>** Install>
vi. Double click on the **SARDS Desktop** shortcut on your Desktop.

Copyright © 2019 South African National Roads Agency SOC Limited

6. Registration Process

Log onto On the ITIS Portal Website to request the license number http://itisqa.nra.co.za/portal/Default/Index , navigate to:

i. Click on **MyAccount** sub-menu>
ii. Click on **License Request** sub-menu on the left side>
iii. Click on **SARDS Module tab** top right side>
iv. Click on SARDS Desktop Application checkbox and select relevant answers on the dropdown line items on **Product Module** box>
v. Click on the **Submit Request** button.



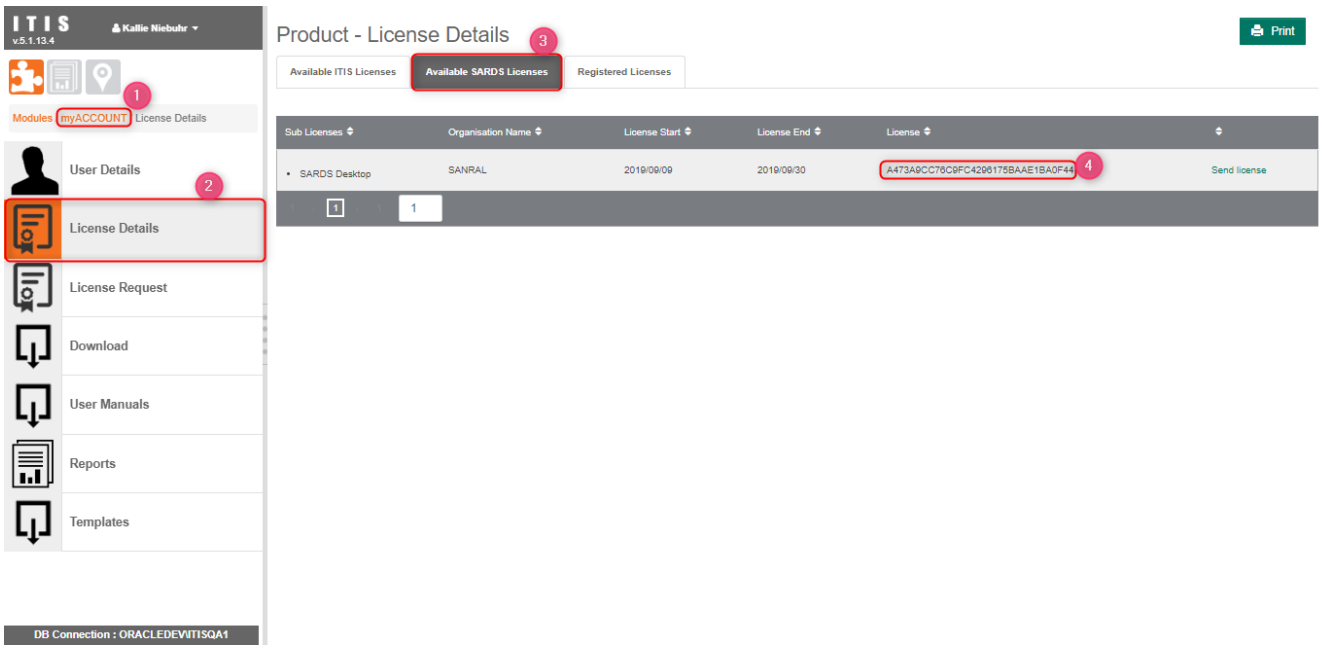
NOTE: Licence Key Request should be sent to ITIS Support for further processing

Copyright © 2019 South African National Roads Agency SOC Limited

7. Approved Licence Number

Log onto On the ITIS Portal Website to access license number http://itisqa.nra.co.za/portal/Default/Index , navigate to:

i. Click on **MyAccount** sub-menu>
ii. Click on **Licence Details** sub-menu on the left side>
iii. Click on **Available SARDS Licenses** tab top right side>
iv. Copy the **License Number.**



Copyright © 2019 South African National Roads Agency SOC Limited

8. Register Login Window

i. Capture **Username** details>
ii. Capture **Password** details>
iii. Paste **License Key number**>
iv. Click on **Register** Button.



Note: If credentials are correct, the software should start the registration process.

Copyright © 2019 South African National Roads Agency SOC Limited

9. Registered User Login Window

i. Username should Auto-Populate>
ii. Capture **Password** details>
iii. **License Key number** should Auto-Populate>
iv. Click on the **Login** button.

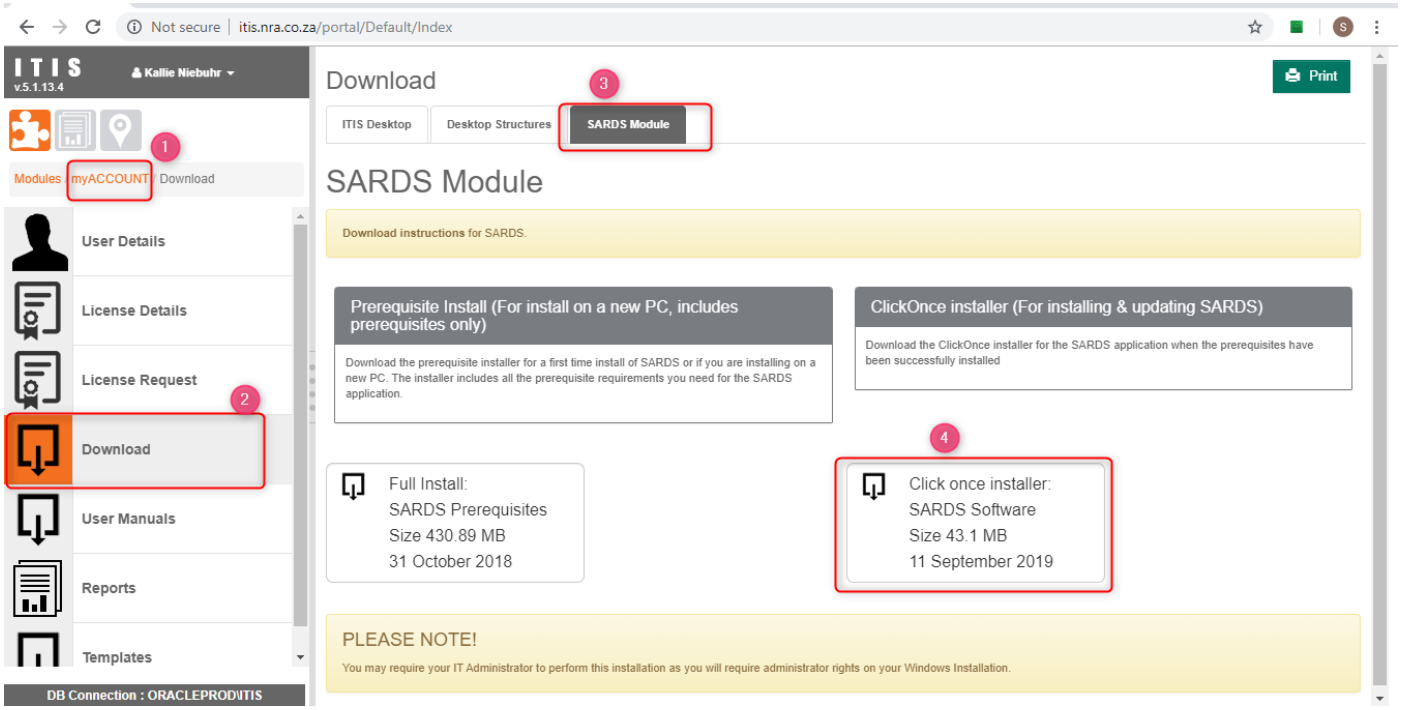


Copyright © 2019 South African National Roads Agency SOC Limited

10. Software Update

Log onto ITIS Portal Website, http://itis.nra.co.za/portal/Default/Index using User Credential`s and navigate to:

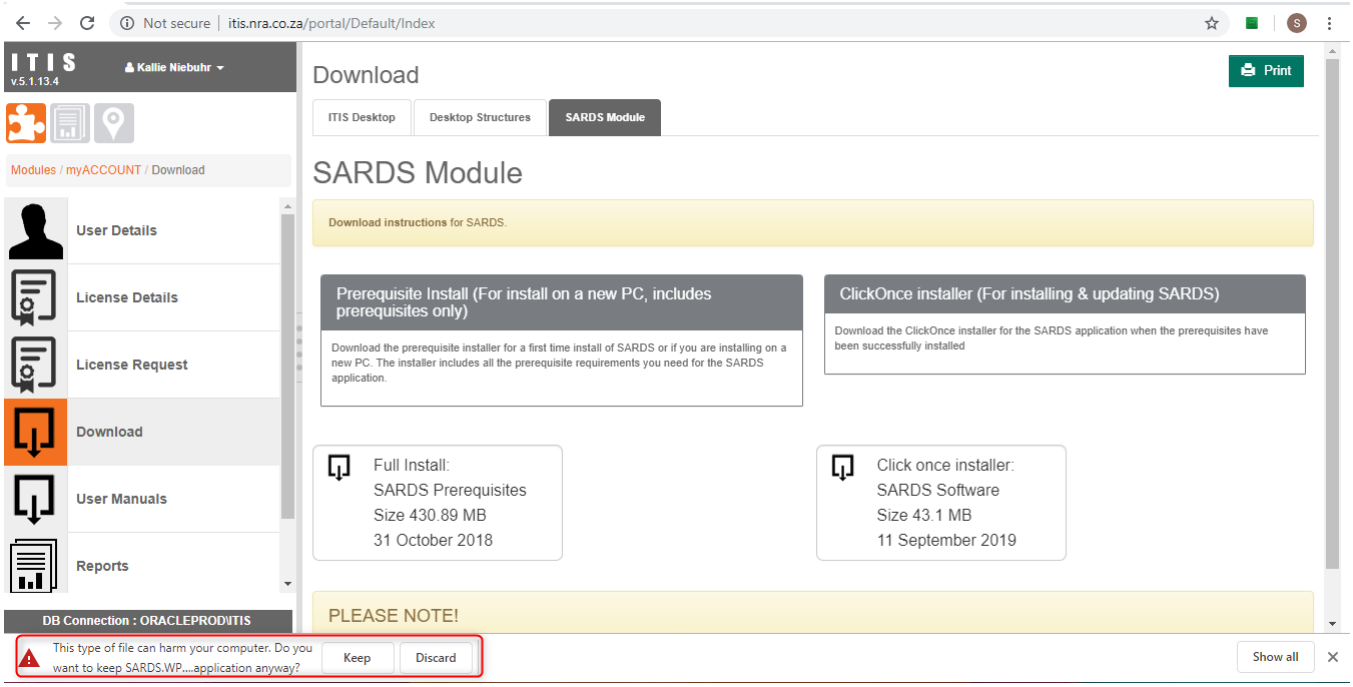
i. Click on **My Account** sub menu>
ii. Click on **Download** sub-menu on the left side>
iii. Click on **SARDS Module** Tab on the top right>
iv. Select **Click once installer SARDS: Software** file download>
v. Click on **Setup>** Install>
vi. Double click on the **SARDS Desktop** shortcut on your Desktop.

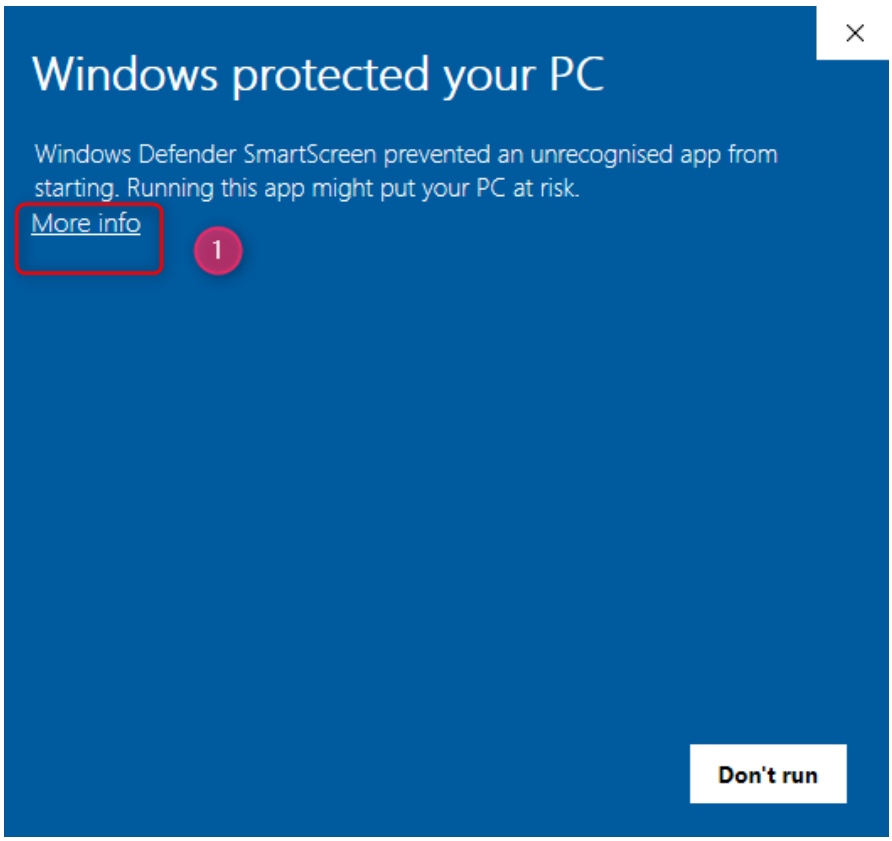


Copyright © 2019 South African National Roads Agency SOC Limited

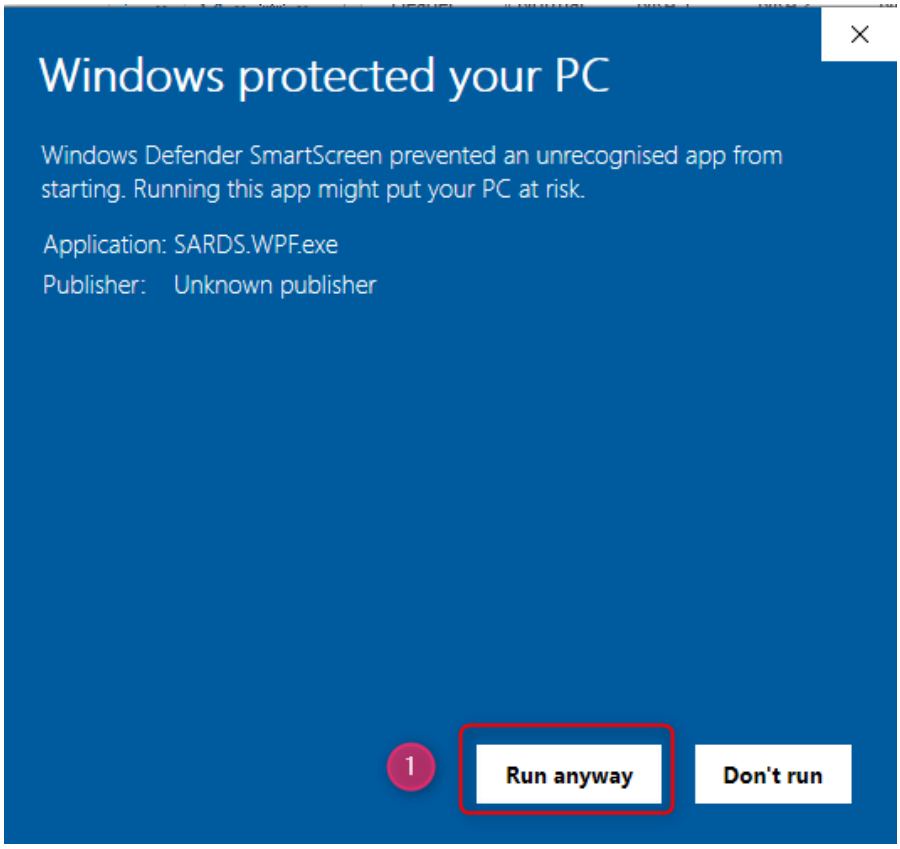
Note: Should the user get an warning message on the bottom left on the screen, keep changes and continue with the download

i. Click on **Keep** button>
ii. Click on **More Info** line item on the left side>
iii. Click on **Run Anyway button** Tab on the bottom left >





Copyright © 2019 South African National Roads Agency SOC Limited



Copyright © 2019 South African National Roads Agency SOC Limited

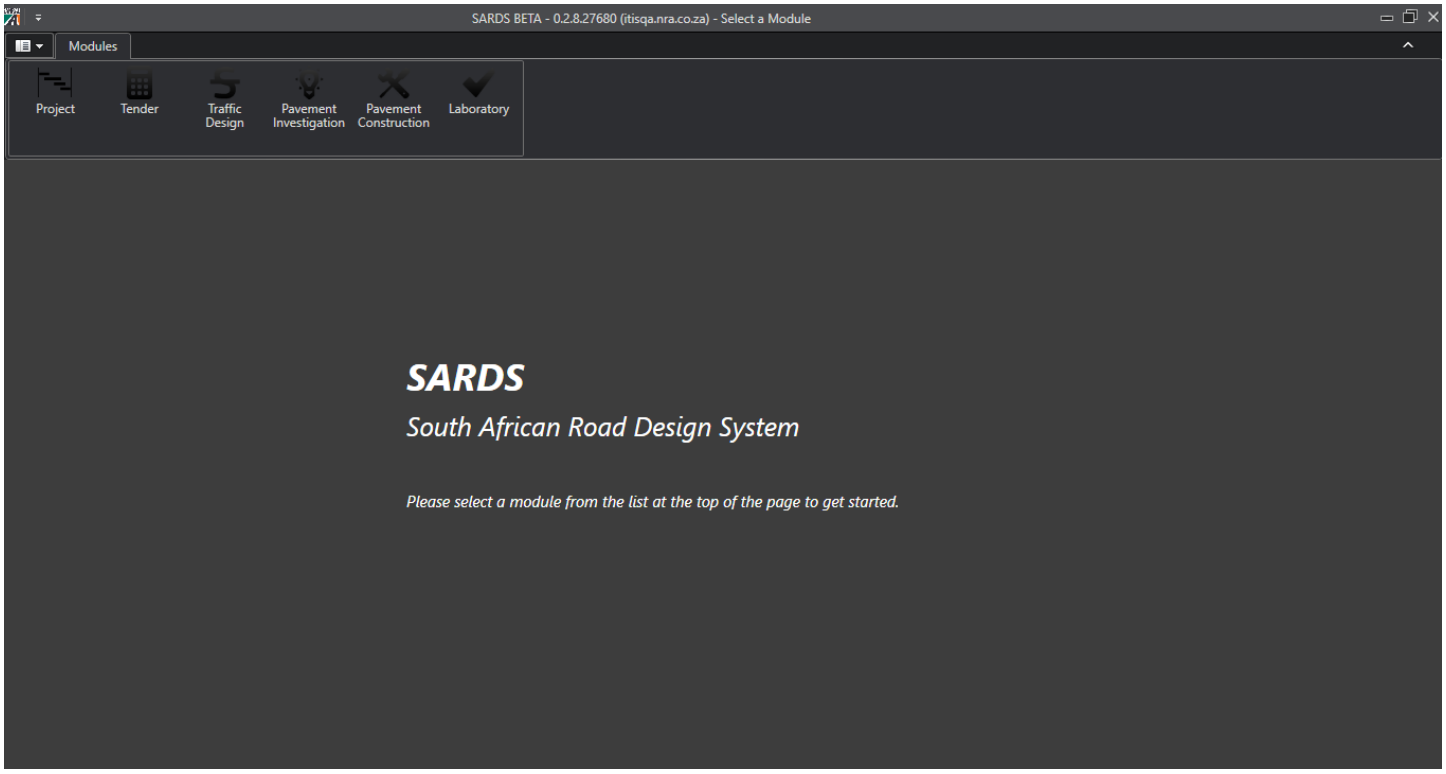
11. Registered User Login Window (For updated Version)

i. **Username** should Auto-Populate>
ii. Capture **Password** details>
iii. **License Key number** should Auto-Populate>
iv. Click on the **Login** button.



NB: User Login page should directly take user to the below SARDS Home page attached

Copyright © 2019 South African National Roads Agency SOC Limited



Copyright © 2019 South African National Roads Agency SOC Limited